

Anjuman Islam Janjira Degree College of Science
Murud-Janjira, Raigad-402401
Affiliated to University of Mumbai
As per NEP 2020

Class: -S.Y B.Sc. (C.S)	Subject: -(AEC) Introduction to Communication Skills in English II
Semester:- IV	Course code: -
Exam Event:- Summer 2026 (FH)	Marks: -30
Date: - 10/03/2026	Duration: - 01:00 Hours

- N.B. –**
- 1 – All questions are compulsory.
 - 2 – All questions have an internal choice.
 - 3 – Figures to the right indicate full marks.

Q.1. Write a Short Notes (2 out of 4)

10

- 1) Analyze how tone, setting, and audience influence appropriacy in formal and informal communication.
- 2) Differences between American English and British English
- 3) Illustrate common Indianisms used in daily communication.
- 4) What is an elevator pitch?

Q.2 Read the following passage and answer the question given below them.

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Communication plays a vital role in shaping personal and professional relationships. The ability to express ideas clearly and appropriately determines how effectively a message is received. In formal situations such as workplaces, interviews, and academic environments, the use of polite, precise, and structured language is essential. On the other hand, informal communication allows flexibility in tone and vocabulary, depending on the relationship between speakers. In today's globalized world, English is used in different forms across countries. Variations such as American English, British English, and Indian English reflect cultural influences and social contexts. While differences may exist in spelling, pronunciation, and vocabulary, the core purpose of communication remains the same to convey meaning effectively. Moreover, confidence and clarity are crucial during professional interactions like interviews and presentations. An elevator pitch, for instance, requires a person to summarize their skills and goals in a short, impactful manner. Such skills help individuals create strong first impressions and build professional networks. Thus, mastering appropriate language use and understanding different forms of English can significantly enhance communication skills and career opportunities.

Questions:

1. Why is appropriacy important in communication? (2 Marks)
2. Mention two differences between formal and informal communication. (2 Marks)
3. What is meant by variations of English? Give examples. (2 Marks)
4. What is an elevator pitch and why is it important? (2 Marks)
5. Give a suitable title to the passage. (2 Marks)

Q. 3 Writing Skills on – Writing an email or a Report or Creative Writing

10

You are a student of S.Y. B.Sc. at your university.

Write a formal email to the Controller of Examinations requesting correction in your mark sheet. Your name is misspelled and one subject mark is incorrectly entered. Mention your roll number, examination details, and request early correction.

(Word limit: 120–150 words)

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